

PROFESSIONAL DEVELOPMENT STUDIES

The Professional Development Studies Department is embedded in the Career Skills Institute, a program under the School of Extended Learning (<http://www.sbcc.edu/extendedlearning/>) with classes occurring at Wake Campus. This tuition-free program offers short and targeted professional development courses in areas such as soft-skills business communication, design, technology and career education. The topics have been carefully selected to provide timely training for individuals looking to enter, re-enter, upskill, or transform within the job market.

Credit Courses

Professional Development (PRO)

PRO 138D Personal Planning (3 Units)

Skills Advisories: Eligibility for ENG 98 and ENG 103.

Hours: 54 (54 lecture)

Learning to evaluate a career. How to identify opportunities and evaluate skills, interests and identify needed training for chosen career path.

PRO 290 Professional Development Studies Work Experience (1-4 Units)

Hours: 216 (216 lab)

Consists of supervised employment for students whose career objectives, course of study and employment complement each other. Students must accomplish specific course objectives. Course restricted to 3 repetitions

Transfer Information: CSU Transferable

PRO 292 Service Learning Experience (0.5-4 Units)

Skills Advisories: Eligibility for ENG 98 and ENG 103.

Hours: 240 (240 lab)

Consists of community-based volunteer experience, plus two scheduled office hours and other conference hours. Supervised volunteerism of students with the goal of experiential learning, improved self-esteem and career awareness acquired in community and public service settings. Volunteer positions need not be related to students' educational goals or college major. Students follow agencies' policies, rules and regulations; write learning objectives; keep a record of time worked; complete a student data sheet; and secure agency supervisor's evaluation at the end of the semester.

Transfer Information: CSU Transferable